



PROCEDURES FOR SCHOOL OPENING. THESE ARE DIFFERENT FROM LEARNING CENTER PROCEDURES.

These procedures will be formally evaluated every six weeks to make any necessary adjustments. If adjustments need to be made, our goal is to make them immediate, but the administrative staff will still sit down to formally go over every aspect every six weeks to evaluate if any changes could make things better.

Back to School Sunday

We will not have our regular Back To School Sunday. Parents will be invited to come on the Thursday before the first day of school, but they will sign up for a time to come and bring in all supplies and meet the teacher and see the room. This is being done to keep the rooms from having all the families in there at once. A sanitation of every room will be done immediately following this event on Thursday night.

Drop-Off and Pick-up

Parents will not be allowed to walk into the building. They will be met by a teacher outside of the building where the child's temperature will be taken. The teacher will also ask the family the pertinent questions about symptoms at home. If a child has a fever higher than state licensing recommendations (The recommendation is above 100.9, students cannot stay. This number was determined because the heat outside or in a hot car could cause the reading to be higher for a brief moment), they will not be allowed to stay for class that day. At that time, parents will have the choice to have their child tested or not. If the child receives a negative test result, they can return to class when they no longer have a fever or other symptoms of being sick. If parents choose to not have their child tested, we will ask the child to remain out of class for fourteen days. This is fourteen actual days not fourteen class days. During this time, teachers will work with students getting their work at home and checking on them to help them learn necessary concepts.

Masks

Masks will be required for students if they will be within six feet of one another. We are asking students to wear masks when they enter the building, leave the building, or anytime they will be within six feet of other students or adults. Once the child is in their desk, they can remove their mask. If they are in their place socially distanced from others, they can keep the mask off. We will have a spray for them to use and then place the mask into a zip lock bag to protect it. If the children get up to interact with anyone, student or adult, they will need to put their mask back on. The teacher will always wear a mask or an acceptable face shield except for when they are



presenting at the front of the class. If the teacher can communicate well with a mask/shield and would choose to keep it on, this is permissible for their protection.

Supplies

Supplies will not be shared. They will be kept separate only to be used by the child who brings them.

Hand Sanitizer

Ample hand sanitizer will be made available for the teachers and the children in the classroom.

We are working to get wristbands that allow small bottles of sanitizers to be attached for the kids to wear and use throughout the day.

Teachers will have the kids sanitize at least once per hour in addition to other times and other places on campus such as before going up the stairs and after getting to the top from touching the railing, returning from restroom, going outside, etc.

Clorox Wipes

The teachers will have the children wipe down their own desk just before going to lunch and just before leaving for the day.

Computer Class

We are suspending computers class until further review.

Custodian

The custodian will have an additional 10 hours per week added to their schedule. All of these hours will be used to clean the classrooms of 1st grade and up and extra cleaning/disinfecting the restrooms in the gym.



What if a teacher or student tests positive?

All parents and staff will be notified the same day whenever possible or the next morning at the latest. The one who has tested positive will not be allowed to return for 14 days in addition to being symptom free for 72 hours. For students, the teachers will prepare their work and send it home. All other families with a child in the same class will have a choice to stay home or continue coming to class. Should they choose to keep their child at home, this will be allowed for 14 days without receiving an absence. Work will be sent home for any who choose to stay home. For any students who stay at home, the teacher will check in on them two to three times a week to see if they need help and will work to help them individually on a virtual basis with any concepts they may be struggling with. It is imperative in this scenario that parents stay in close contact with teachers and vice-versa. If a teacher tests positive, a substitute will continue teaching the class.

According to CDC, once someone who has tested positive has gone ten days since the initial symptoms began and been 72 hours without any symptoms, they are no longer contagious. There is no need for a retest to come back to work because the CDC says the virus will remain in a person's system for up to three months which would cause positive tests without any symptoms or contagion. If a person has symptoms after three months have passed, it could be a recurrence and there would be need for a new covid test.

Student Classroom Ratios

Student ratio in any 1st grade and up will not exceed 15 to 1. Total enrollment will not exceed 60.

Before/After School Care

We are limiting this program to CrossRoads students only to reduce risk of bringing in addition children from the public schools riding on the van.

Desk Shields for teachers

Because our teachers face a greater risk according to CDC statistics, we will be providing desk shields for all teachers who desire. We are going to ask teachers to not approach students' desks to help them individually, but to have the students come to their desk one at a time. The students will be required to wear their mask also when they come to the teachers desk.



Field Trips

All field trips are suspended as of now.

Lunch

In our schedule, we will make arrangements for only one class to be at lunch at a time. This will allow the students to be six feet apart as they eat. After each class, the area will be disinfected. We are also considering the possibility of students eating in their rooms to reduce the risk by having less roaming. We will work to see which one of these gives the best results to decide on a more permanent lunch time procedure.

Additional mitigating factors

Fans will be placed in the restrooms according to CDC guidelines

Air Purifiers will be placed in each classroom according to CDC guidelines

Hydrogen Peroxide spray will be provided for children to spray their masks to keep them disinfected

Classroom doors will remain open according to CDC guidelines

When children are mobile throughout the building (which will remain at a minimum), only teachers will touch the doors.

Questions/Concerns:

Our desire is for our policies to be driven by the known science. We are making great effort to create procedures that match the science. We realize that the risks of children is not as great as adults according to the science, but we still want to be as safe as possible. We also want to protect the families of our students, our teachers, and their families.

All of the procedures are put in place for this reason. We want to create a safe environment physically, emotionally, mentally, and spiritually. We want to provide a high quality education in a Christian environment.

If you have any concerns, questions, or suggestions, we are open to all of these. Please keep in mind, some ideas may be put in place while others not as we consider the current situation in its



entirety. Please submit any questions or concerns to Mrs. Lisa de la Fuente (lisadelafuente@wherelifechanges.com)

Review/Change of Procedures

Again, all of these procedures will be reviewed for maximum effectiveness with consideration of new information regarding covid-19.